

## 2.1 WHO WILL DELIVER THE PROGRAM? PROVIDER RECRUITMENT CHECKLIST

What types of Health Care Providers (HCP) are providing service in the target area?

Health Care Provider		Scope of practice for each provider	
	General physicians		Reproductive health
			Contraception
			Other service that adds capacity (list)
	Specialty physicians		Reproductive health
			Contraception
			Other service that adds capacity (list)
	Advanced practice clinicians (certified midwives, nurses, or lay care providers)		Reproductive health
			Contraception
			Other service that adds capacity (list)
	Other		Reproductive health
			Contraception
			Other service that adds capacity (list)

What policies (national, regional, or facility-based) govern your setting? Understand and respect any supervisory hierarchy. Some HCPs may not be able to participate in a training activity and program unless they were recruited through their supervisor or at least had their supervisor’s permission to participate.

	Policy	Restrictions
	Can the pool of advanced practice clinicians or nurses provide contraception?	
	Are there limits on which type of providers can provide the service?	Are LARC methods limited to MDs or OB/GYN specialists?
	Are there restrictions on where contraception services can be provided?	In referral facilities only? In any office-based practice? In rural health units? As part of mobile clinic care?

Who can help you access HCPs from the desired pool of providers after the recruitment phase?

Leader	Organization (professional society, public health system, other provider organization)	Contact information

What is the best way to contact and recruit health care providers in my setting?

- A clear statement of the activity should accompany the notification of and recruitment for a training.
- Recruited HCPs then can recruit others. Create a brief summary of participation eligibility criteria to guide them in recruiting.

Channel	Health care provider group or individual	Contact information
Internet		
e-mail		
Social media		
SMS		
Phone		
Fax		
Personal contact		

Eligible HCPs	Recruited HCPs	Contact Information (medical license, clinic address, fax, e-mail, etc.)	Record of Contact (e.g., notification of upcoming training)